



الصندوق الكويتي للتعمير  
Kuwait Fund

Ministry of Public Works and Urban Planning



**Training Program**  
for Kuwaiti Newly Graduated  
**ENGINEERS AND ARCHITECTS**



القصدون الكويتي للتعمير  
Kuwait Fund

# ABOUT KUWAIT FUND



Since its independence in 1961, the State of Kuwait has sought to participate in economic development efforts, based upon its belief in the necessity of cooperation, solidarity and human interdependence. In order to achieve that, Kuwait rushed to establish The Kuwait Fund for Arab Economic Development to be the first development foundation in the Middle East contributing to the achievement of development efforts of Arab States and other developing countries. One of the most important characteristics of the Fund is that they provide long term loans, aiming to enhance developing countries in financing projects. The Fund also provides development assistance, through technical and economic feasibility studies to create developmental projects and upscale their national human resources. In addition, the Fund contributes to capital stocks of international financial institutions, along with other developmental institutions; representing the State of Kuwait. Finally, Kuwait Fund plays an important economic role broadening and strengthening kuwait's political relations within the international community.

## Introduction

In its efforts to support the state policy of local development, The Fund has launched The Training Program for Kuwaiti Newly Graduated Engineers and Architects in June 2004.

The Training Program for Kuwaiti Newly Graduated Engineers and Architects has been met with enormous local interest. As it was established to support the efforts on human development in the State of Kuwait. The Kuwait Fund's training program strives to equip the elites of newly graduated engineers and architects' exquisite skills to optimize Kuwait's local market, specially targeting the private sector. to give the new

kuwaiti graduates in the field of engineering and architecture the required skills, which will contribute to meet the needs of the local market, and the private sector in particular.

## Objective of this Program

The program aims to provide newly graduates with the knowledge and skills necessary to compete and optimize the private sector private sector in the shortest period possible.

## Training Phases

The program is designed to last for 13 months and is split into 3 phases:



Trainee group pictures in front of sites worked on during their field training





## Phase I

The duration of this phase is 3 months which includes an intensive program of classroom lectures and workshop activities, all of which take place at the Kuwait Fund.

Topics in these lectures cover aspects relating to:

(1) technical, (2) administrative, and (3) financial aspects; all of which are required to enhance the training experience in phases II and III.

## Phase I Courses

- 1- Finance for Non Financials
- 2- Feasibility Study and Business Planning
- 3- Project Management and Risk Management
- 4- Contracts & Contract Management
- 5- Value engineering
- 6- Health, Safety & Environment in Engineering Projects
- 7- Report Writing (Arabic and English) and CV Writing
- 8- Communication Skills and Interview Skills
- 9- Emotional Intelligence
- 10- Time, Self- Management and Goals Setting
- 11- Presentation Skills
- 12- Work Ethics and Behavior
- 13- Creative Problem Solving & Innovation Skills
- 14- Effective Team Work Skills & Skills to Succeed at Work
- 15- Negotiation Skills & Resolving a Conflict at Work

The first phase of the training program aims to equip the trainees with the necessary skills required to move onto phase II.



Trainee completing lab work at NYSCF headquarters in New York (Phase II)



Trainees reviewing blueprint for a project during their field training

## **Phase II**

The duration of this phase is 6 months which includes field-training abroad. This phase is designed to focus on practical training in the fields of engineering and architecture. Through daily tasks and responsibilities trainees are able to benefit from the various experiences acquired during their time abroad.

## **Phase III**

This phase lasts for 3 months which includes on- job training in Kuwait with companies, organizations, or factories belonging to the private sector.

At this stage, trainees will implement the skill-set acquired in phases I and II to a local company of their choice. This stage aims to expose the trainees to the real-life work environment within Kuwait's private sector.

### **Training Schedules:**

Lectures and workshops included in the first phase will start at 08:00 am and end at 02:00 pm. As for the second and third phases, trainees are expected to comply with the company's official hours of operation.



## Financial Allowance and Training Contract:

Trainees will be granted financial allocations according to the following:

- A monthly allowance of 850 KD, during the training program that goes on for 13 months.
- Trainees will receive a travel allowance of 6600 KD for the first month, and a monthly travel allowance of 1,250 KD for the remaining months of the second phase.
- Economy class ticket will be given to and from the place in which the trainee will be trained in abroad.
- Health insurance will be provided during Phase II to cover any health expenses that may arise during training.
- A training contract will be signed between Kuwait Fund for Arab Economic Development and the trainees to include legal, administrative and financial aspects, as well as other important matters that are necessary to determine the relationship between the fund and the trainees.

## Annual Groups of Trainees and Selection Steps:

Two groups of kuwaiti newly graduated engineers and architects will be accepted annually, to take part in the training program. Trainees will be selected according to the following stages and steps:

- 1- Announcing the program through various media outlets semiannually in March and September.
- 2- Applying to the program lasts for 2 weeks based on the dates specified in the announcement.
- 3- Engineers and architects who want to join the program must apply through Kuwait Fund's website ([www.kuwait-fund.org](http://www.kuwait-fund.org)).
- 4- After verifying that the applicant meets the basic requirements for admission to the program, he/she would be required to fill out an application form and provide the required documents.

- 5- Training Center Department will process the applications to ensure their conformity with the basic conditions.
- 6- Applicants who meet the basic requirements will be asked to take the (TOEFL) test, which will be covered by the Kuwait Fund and takes place at a designated testing center.
- 7- Applicants who have met the minimum requirements, and passed the ((TOEFL) test with no less than 550), will be asked to attend a personal interview.
- 8- Afterwards, the results will be analyzed, and priority in admission will be given to those in advanced positions based on:
  - Grade Point Average (GPA)
  - Interview
- 9- Applicant's age should not exceed 26 years.



Trainee standing in front of field-work project during training at Limak (Phase III)





## Companies & Organizations in Phase II

No.	Country	Company
1	Oman	Mott Macdonald
2	Qatar	Turner Constructions
3	Qatar	VINCI
4	Saudi Arabia	Cegelec
5	Saudi Arabia	GCCIA
6	UAE	Arabtech Constructions LLC
7	UAE	BDP
8	UAE	Drydocks World
9	UAE	General Electric
10	UAE	Gensler
11	UAE	NAGA Architects
12	UAE	Perkins Eastman
13	UAE	Siemens



### **Companies & Organizations in Phase II**

<b>No.</b>	<b>Country</b>	<b>Company</b>
14	UAE	Turner Constructions
15	UAE	Weatherford
16	UK	Actemium
17	UK	AREVA
18	UK	ARUP
19	UK	BDP
20	UK	Fluor
21	UK	Foster Wheeler
22	UK	Jacobs
23	UK	Parsons Brinkerhoff – PB Power
24	USA	Exp US Services Inc.
25	USA	NYSCF



### Companies & Organizations in Phase III

#### No. Company

1 AGI

2 AHMADIAH

3 GULF CONSULT

4 MABANEE

5 KUCP

6 PAD10

7 LIMAK

8 SCHLUMBERGER

9 PACE

10 EQUATE

11 TAMDEEN

12 SIEMENS

13 FLUOR

14 KUWAIT CEMENT COMPANY

15 WEATHERFORD

#### No. Company

16 HALLIBURTON

17 AGILITY

18 The Arch Lab

19 Oreedoo

20 Babnimnim

21 ARCH LAB

22 KAYAN

23 IHS Towers

24 PACE

25 AL-Helia Switchgear

26 OMEXOM VINCI

27 ZAIN

28 TEAP

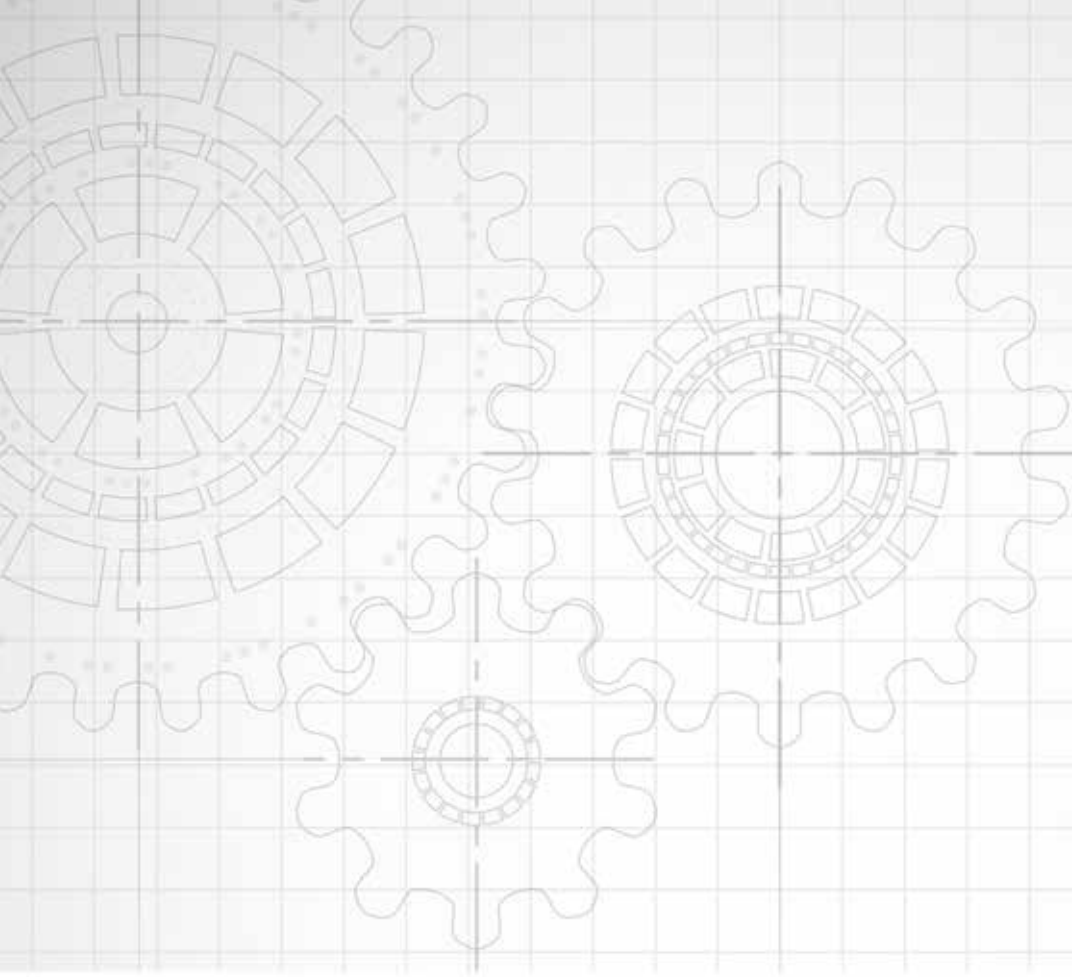
29 Studio Toggle

30 Diyar

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Site-visit by trainees in training at Gulf consult (Phase III)



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